Using NJTransfer – starting with NJCC Course Number

1. Find the course number of the course you wish to take at your local community college. For example, if you are looking to take Calculus 2 at Middlesex County College, the Middlesex course catalog lists MAT-132.
2. Go the NJ Transfer site: NJTRANSFER, (www.njtransfer.org)
3. Click on “Find Course Equivalencies”

4. Choose the Transfer From and Transfer To institutions from the pull-down menus:
5. Type in course number from your institution. Using MAT132 and Middlesex as our example, click on “Go”:

6. Results shows that MAT132 is equivalent to 01:640:152

Take screen-shot to upload with the Pre-Authorization form for approval.

NOTE: Foot Note R43 just means that if you are taking the course as a high school student, it will transfer in as general elective credit.
Using NJTransfer – starting with Rutgers Course Number

You can look up the Community College course number starting with the Rutgers course number. Just remember to make sure the course is being taught over the summer at the community college.

After step 4, where you indicate the To and From institutions, click on “Keyword Search”:

Type in the Rutgers course number, without colons, and click on “Go”:
The search will provide you with the equivalent Middlesex course(s). Click on the course with the most recent evaluation.

<table>
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<th>Course</th>
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<th>Evaluation Effective</th>
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<tr>
<td>MAT132</td>
<td>ANALYTIC GEOMETRY AND CALCULUS II</td>
<td>FALL 2001</td>
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<td>01640152</td>
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<tr>
<td>MAT152</td>
<td>ANALYTIC GEOMETRY AND CALCULUS II</td>
<td>SUMMER 2019</td>
<td></td>
<td>01640152</td>
</tr>
</tbody>
</table>

**Course Look-Up Result**

**Course Effective FALL 2001**

- **Course ID**: MAT132
- **Title**: ANALYTIC GEOMETRY AND CALCULUS II
- **Minimum Credits**: 04.00
- **Maximum Credits**: 04.00
- **GenEd Area(s)**: MATHEMATICS
- **Course Status**: Active

**Transfer to Rutgers-School of Engineering**

- **Evaluation Effective**: SUMMER 2019
- **Equivalency**: 01640152 "CALCULUS FOR MATHEMATICAL AND PHYSICS"
- **Minimum Grade**: C
- **Minimum Credits**: 04.00
- **Maximum Credits**: 04.00
- **Transferable**: Y

**Foot Note**: This math course must meet in a classroom on the county college campus for at least five weeks to be granted transfer credit from the New Brunswick math department.

**Foot Note**: Effective fall 2016, entering first year students to the School of Engineering will only receive general elective credits for this course.