

School of Engineering

Space Policy – Approved, December, 2012

Introduction: Space is a resource to be used effectively and efficiently. The learning and research environment is dynamic and priorities shift periodically. The School of Engineering's space policy is proactive and consistent with mission, strategic goals and growth.

- The Dean has the authority to assign and reassign space based on current and anticipated school need. Strategic objectives will inform space decisions.
- The School endorses an interdisciplinary/multidisciplinary approach to assignment in buildings, units and individual laboratories.
- The School will use established benchmarks, such as university benchmarks, to guide space assignments.
- The School will maintain an updated and accurate inventory of space.
- The School will foster an open learning environment and establish a sense of community by encouraging visual access to offices, classrooms and labs.
- The department chair will manage assignment of departmental space.
- The department will regularly assess and prioritize its space requirements within the context of defined objectives for instruction and research.
- The department will review space assignments for instructional and research use at 3 year intervals to support planning for productivity.
- The department will include detailed space planning in all hiring and research efforts.
- The department will assign one office to each faculty member.